

A large red L-shaped graphic element on the left side of the page, consisting of a vertical line and a horizontal line that forms a corner. The horizontal line extends from the top left towards the text, and the vertical line extends from the top left down towards the bottom left.

Acceptable Usage Statement

Aztec Print (NE) Acceptable Usage Statement

This acceptable use policy sets out the terms between you and us under which you may access our website.

This document together with the documents referred to on it tells you the terms of use on which you may make use of our website whether as a guest or a registered user. Please read these terms of use carefully before you start to use the website. Your use of our website means that you accept, and agree to abide by, all the policies in this acceptable use policy. If you do not agree to these terms of use or to any of the terms and conditions on which we supply any of the products listed on our website, please refrain from using our website.

Prohibited Uses

You may use our website only for lawful purposes. You may not use our website:

- In any way that breaches any applicable local, national or international law or regulation.
- In any way that is unlawful or fraudulent, or has any unlawful or fraudulent purpose or effect.
- For the purpose of harming or attempting to harm minors in any way.
- To upload any material which does not comply with our content standards.
- To knowingly transmit any data or upload any material that contains viruses, Trojan horses, worms, time-bombs, keystroke loggers, spyware, adware or any other harmful programs or similar computer code designed to adversely affect the operation of any computer software or hardware.

You also agree:

- Not to reproduce, duplicate, copy or re-sell any part of our website.
- Not to access without authority, interfere with, damage or disrupt: any part of our website; any equipment or network on which our website is stored; any software used in the provision of our website; or any equipment or network or software owned or used by a third party.

Content Standards

These content standards apply to any and all material which you upload onto our website. You must comply with the spirit of the following standards. The standards apply to each part of any contribution as well as to its whole. Contributions must: Be accurate Comply with applicable law in the UK and in any country from which they are uploaded. Contributions must not:

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- Contain any material which is defamatory of any person.
- Contain any material which is obscene, offensive, hateful or inflammatory.
- Promote sexually explicit material.
- Promote discrimination based on race, sex, religion, nationality, disability, sexual orientation or age.
- Promote violence.
- Infringe any copyright, database right or trade mark of any other person.
- Be likely to deceive any person.
- Be made in breach of any legal duty owed to a third party, such as a contractual duty or a duty of confidence.
- Promote any illegal activity.
- Be threatening, abuse or invade another's privacy, or cause annoyance, inconvenience or needless anxiety.
- Be likely to harass, upset, embarrass alarm or annoy any other person.
- Be used to impersonate any person, or to misrepresent your identity or affiliation with any person. Give the impression that they emanate from us, if this is not the case. Advocate, promote or assist any unlawful act such as (by way of example only) copyright infringement or computer misuse.

Suspension and Termination

We will determine, in our discretion, whether there has been a breach of this acceptable use policy through your use of our website. When a breach of this policy has occurred, we may take such action as we deem appropriate. Failure to comply with this acceptable use policy constitutes a material breach of the terms and conditions which can be accessed via this library, may result in our taking all or any of the following actions:

- Immediate, temporary or permanent withdrawal of your right to use our website.
- Immediate, temporary or permanent removal of any material uploaded by you to our website.
- Issue of a warning to you.
- Legal proceedings against you for reimbursement of all costs on an indemnity basis resulting from the breach.

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- Further legal action against you. Disclosure of such information to law enforcement authorities as we reasonably feel is necessary.

We exclude liability for actions taken in response to breaches of this acceptable use policy. The responses described in this policy are not limited, and we may take any other action we reasonably deem appropriate.

Changes to the Acceptable Use Policy

We may revise this acceptable use policy at any time by amending this page. You are expected to check this page from time to time to take notice of any changes we make, as they are legally binding on you. Some of the provisions contained in this acceptable use policy may also be superseded by provisions or notices published elsewhere on our website.

For and on behalf of Aztec Print (NE) Ltd



Lee Redford

Director

Day to Day Responsibility for ensuring this policy is put in to practice is delicate to :		Michael Whitter
Subject to Review / Monitoring & Revision every	12 months	Last updated on: 1st April 2014